



## **How Yampa River Botanic Park MEMBERS Make Reservations to *Passport Through the Botanic Park***

1. Visit the reservation website at  
<https://www.charityauctionstoday.com/t/passport-through-the-botanic-park-fc971bfba3>
2. Read the event description and make sure to “[Read More](#)” by clicking the words in blue.
3. Scroll down to Registration Information and choose the Registration Type “Members.”

*You are a Yampa River Botanic Park Member if you made a donation greater than \$40 for an individual or \$60 for a family since June 25, 2021. Your membership date is shown on your membership card that was included in the thank you letter.*

4. Enter the quantity of tickets desired on the right side in the drop-down box, then scroll down and click “Register.”
5. You will now see your Order Summary and please enter Your Information including all contact details. Enter the details for all members of your party. The passports are individualized with people’s names, so it is important to enter this information. If you don’t know who you are bringing with you at this time, you may call the office later to update your guest’s information.
6. Scroll down and click “Register Now.”
7. You will now see the Check Out page.
8. Under Payment Details click on the blue box that says, “PayPal checkout.”
9. You are now redirected to a PayPal website. You can pay with PayPal if you have an account OR click on the gray box that says “Pay with Debit or Credit Card.” All major credit cards are accepted.
10. Enter your credit card and contact information and click the blue box that says, “Pay Now.”

*Thank you for making your reservations to take off on a worldwide adventure at  
*Passport Through the Botanic Park!**